



**BUILDING PERMIT APPLICATION REQUIREMENTS
RESIDENTIAL/ACCESSORY BUILDINGS**

The following information is required and shall be submitted with your building permit application. Your application cannot be accepted or processed unless all of the following information is provided:

Required Information:

1. **Building Permit:** Applications are available from the City Clerk at Uniontown Town Hall located at 110 South Montgomery, Uniontown, WA. Applications must be filled out completely, either typed or printed, must be legible and have the required signatures. Incomplete applications will not be accepted. All contractors must be licensed and bonded in the State of Washington.
2. **Plot Plans:** Provide 2 copies showing existing and proposed structures, easements, and distances to property lines, other buildings, rivers and slopes steeper than 3 to 1 (30%). Show areas of fill material. Please contact the building inspector if you have any questions regarding buildings adjacent to slopes.
3. **Building Plans:** Provide 2 sets of building plans drawn to scale, including structural calculations when required. Plans must include foundation, framing sections, floor framing, wall framing, roof framing and elevations of building, total size of building in square feet. Provide the following in square feet; finished living space, unfinished living area, garage and decks. Buildings taller than two stories high require the stamp of an architect who is licensed in the state of Washington.
4. **Building Permit Fee:** Building permit fee must be paid for at the time of the application. Fees are determined as follows:
5. **Demolition Permit:**

TOTAL VALUATION	FEE
<i>\$25.00 state council fee including the following:</i>	
\$1 to \$500	\$24
\$501 to \$2,000	\$24 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$40,000	\$69 for the first \$2000; plus \$11 for each additional \$1,000 or fraction thereof, to and including \$40,000
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof.

The Town of Uniontown is an equal opportunity employer and provider

6. Mechanical, electrical and plumbing permits are obtained through Whitman County. Their office is located at 400 North Main Street, Colfax, WA.

Roofing and Siding Permit Fees:

Roofing;

10 Squares.....	34.55	
20 squares.....	59.55	2.50 per extra square
30 squares.....	84.55	
40 squares.....	109.55	
50 squares.....	134.55	

Siding;

10 squares.....	69.25	
20 squares.....	97.25	4.176 per extra square
30 squares.....	125.25	
40 squares.....	153.25	
50 squares.....	181.25	

10 x 10 square
100 square ft.



REQUIRED INSPECTIONS FOR NEW BUILDINGS

- FOOTINGS/FOUNDATION: Forms and reinforcement in place, prior to concrete placement.
- FRAMING: All framing complete, exterior wall sheathing on but no siding; roof sheathing on, plumbing and electrical installed.
- INSULATION: Framing signed off, insulation is in place, before sheetrock.
- SHEETROCK: Sheetrock installed but before taping.
- FINAL: After all work is complete and building is ready to be occupied. (It is illegal to occupy any building without approval from the Town Building Official.)

REQUIRED INSPECTIONS FOR POST FRAME BUILDINGS

- POST HOLES: Before holes are filled or prior to concrete placement.
- FRAMING: All framing complete, prior to exterior sheathing.
- FINAL: After all work is complete and building is ready to be occupied. (It is illegal to occupy any building without approval from the Town Building Official.)

REQUIRED INSPECTIONS FOR RE-ROOF

- **The maximum numbers of roofing layers must not exceed three layers**
- TEAR OFF: When all old roofing is removed.
- FINAL: When all work is complete.

The International Building Code, 2003 Edition, including Appendix Chapters B, E and I, as published by the International Code Council, be and is adopted as the Building Code of the town of Uniontown, Washington for regulating and governing the conditions and maintenance of all property, buildings and structures. Inspections are available upon appointment Monday through Friday. To request your inspection call the building official; 72 hours' notice is required. Approved plans and inspection card must be on site for inspection. If you have questions about when an inspection is needed, please call before proceeding with your building.

Town Building Official: Chris Jones (509) 336-9268

City Clerk: Lynda Devorak (509) 229-3805

Hours: Tuesday – Thursday – 9:00 am – 3:00 pm

Town of Uniontown

Application for a Permit to Construct or Demolish

For use by city clerk:

Date Received:	Permit Approved by Building Official:	Permit #
Amount Due:	Project completed and approved by:	Date sent to assessor's office:

Application submitted to: **Town of Uniontown, 110 South Montgomery, P.O. Box 87, Uniontown, WA 99179**

A. Project information

Building number, street name	Plan number/other description
Project value est. \$	Area of work (sq.ft.)

B. Applicant Applicant is: Owner or Authorized agent of owner

Last name	First name	Corporation or partnership
Street address		City and State
Postal code		
Telephone number ()	Fax ()	Cell number ()
Email:		

C. Owner (if different from applicant)

Last name	First name	Corporation or partnership
Street address		City and State
Postal code		
Telephone number ()	Fax ()	Cell number ()
Email:		

D. Builder/Contractor

Last name	First name	Corporation or partnership (if applicable)
Street address		City and State
Postal code		
Telephone number ()	Fax ()	Cell number ()
Email:		
Washington State Contractors License:		Expiration:

E. Purpose of application

New construction
 Addition to an existing building
 Alteration/repair
 Demolition
 Conditional Permit

Proposed use of building	Current use of building
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Description of proposed work. Please attach additional pages, if needed.

F. Declaration of applicant

I, _____ (print name), certify that: 1. The information contained in this application, attached schedule, attached plans and specifications, and other attached documentation is true to the best of my knowledge; 2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

Date
Signature of applicant

Example of a Plot Plan

Example of possible items to be included on your plot plan when they are applicable.

